



ADMISSION PROCEDURE

2019/2020

REDBRIDGE PRIMARY SCHOOL HAS A TWO-STAGE ADMISSION PROCESS

1. Application

The application form must be completed by the families and returned via email with the required documentation. We do not require a fee at this stage of the process. Completing this form serves to ensure that your child's name is on our waiting list. Upon receipt of the form, the school may propose an informal meeting with the parents to discuss our pedagogical project.

Acceptance of an application form by the school does not guarantee a place at the school. The Admissions Team will meet to consider the applications and determine the classes for the 2019/2020 academic year.

Application documentation required:

- Application form, completed and signed by the child's parents/guardians
- Recent passport size photo
- Copy of most recent school report (if applicable)

Application should be submitted by email to admissions@redbridgeschool.com

2. Enrolment

Families whose children have been admitted will have 10 working days from the notification of the admission decision to submit the additional documentation required and pay the enrolment fee.

Enrolment documentation required:

- ID or passport copies for parents/guardian and child
- Copy of the vaccination record
- Copy of updated last academic year school reports (if applicable)
- Letter of clearance
- Any further documentation deemed necessary

TUITION FEES

Monthly fee (x 10)		New Families ⁽¹⁾ (2019)
Early years (3 to 6 year old children)	Yr 1	600 €
	Yr 2	600 €
	Yr 3	600 €
Primary years (6 to 12 year old children)	Yr 1 (CP / 1º ano)	800 €
	Yr 2 (CE1 / 2º ano)	800 €
	Yr 3 (CE2 / 3º ano)	800 €
	Yr 4 (CM1 / 4º ano)	800 €
	Yr 5 (CM2)	800 €

Annual registration fee: 300 €

Non-refundable enrolment fee:

Early Years: 1 750 €
 Primary Years (Yr1-Yr3): 1 500 €
 Primary Years (Yr4-Yr5): 1 250 €

Lunch (per month): 105 €

Discounts

Discount for 2nd child: 5%
 Discount for further children: 15%

Discount for yearly payment: 5%

⁽¹⁾ New families are families, which do not have any child attended the school in 2018.